

**SUPPLEMENTAL EDUCATIONAL SERVICES
SCHOOL DISTRICT OF PHILADELPHIA
FINAL COMPLIANCE REPORT**

**PREPARED FOR:
PENNSYLVANIA DEPARTMENT OF EDUCATION
DIVISION OF FEDERAL PROGRAMS**

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Supplemental Educational Services

Supplemental Educational Services (SES), under the No Child Left Behind (NCLB) Act, mandates the provision of tutoring and other supplemental academic enrichment services that are (a) an addition to instruction provided during the school day, (b) of high quality and research-based, (c) specifically designed to (i) increase the academic achievement of eligible students as measured by academic assessments under Section 1111 of the NCLB Act, and (ii) enable eligible students to attain proficiency in meeting the Commonwealth of Pennsylvania's academic standards. The SES programs at 70 sites in the School District of Philadelphia were monitored in January and March, 2007. The intent of the monitoring effort was to (a) gauge the implementation status of SES programs in the district and (b) provide a compliance report for the District and the Pennsylvania Department of Education (PDE).

Compliance Review

Educational Enterprises, LLC, in collaboration with the Division of Federal Programs at PDE, compiled the SES Program Reviews from the monitoring visits conducted at the School District of Philadelphia on January 8, 9 and 10 and March 3, 2007. A total of 24 professionals, primarily from the Intermediate Units and Title I programs at other LEAs, were responsible for completing the monitoring visits and providing documentation regarding service providers' compliance with SES statutory requirements. The report that follows is based on the monitoring forms completed during the site visits and consists of a (a) summary of findings across all sites and (b) a synopsis of findings relative to each specific site.

The monitoring was based on the Department's SES Provider Site Visit Form, where the provider ensures that the requirements for the provisions of SES were met; there were 23 items (requirements) included on the PDE monitoring form. Following the monitoring form guidelines, the PDE monitors were charged with reviewing the status of the program with respect to (a) location and attendance, (b) program structure and evidenced-based practices, (c) instructional staff, (d) financial policies, and (e) assurances required by the U.S. Department of Education. The monitors were to utilize the suggested evidence of implementation instructions and guidelines (such as the Provider Agreement, assessments and progress reports, sign-in sheets, lesson plans and curriculum, as well as criminal back ground and child abuse checks) and were to report on additional evidence and offer comments where appropriate.

Summary of Findings

Of the 70 sites visited, 50 (or about 71%) were operational according to the PDE monitors in the sense that students and tutors were found at each site at the time of the visit. At 17 (or 34%) of the 50 sites in operation, services were being provided to 1 or 2 students; at about 50% of the sites, services were being provided to no more than 3 students.

During the SES site visits, there were approximately 265 students in attendance in SES programs at the 50 sites where monitors were able to observe students and tutors. There are approximately 1,025 students enrolled at the 50 sites, so the average attendance rate on the days of the site visits was about 26%. It is also important to note that there are approximately 1,975 eligible students that should be enrolled in services, so about 52% of the eligible students who elected to participate in Philadelphia are enrolled in active SES programs. And, of all the eligible students, about 13% were actually attending an SES program of the day of the site visit.

At the time of the visit, there were approximately 90 tutors providing services to the students in attendance. Of those, slightly more than 95% were qualified, trained tutors. At the same time, slightly less than 25% of the tutors did **not** have original background checks and child abuse clearances available. At the minimum, tutors were scheduled to meet with students at least twice a week for at least one hour; more typically, tutoring sessions were scheduled four times a week for two hours in duration. For the Saturday programs, tutoring typically takes place once a week for approximately 4 hours.

At three of the sites, the PDE monitors indicated that all of the 23 SES items (requirements) included on the monitoring form were being met and that the program was fully compliant with all policies and regulations. For the sites visited in January, if allowances are made for the fact that student progress reports were not officially due until February 1, 2007, then 11 (or about 22%) of the programs in operation could be considered, at least potentially, fully compliant with all policies and regulations.

At the remaining 39 (or 78%) sites in operation, multiple items (requirements) were cited by the monitors as **not** being met [or as N/A]. As the number of items found to be “not met” varied across sites, the degree of compliance likewise varied by program. The common requirements that were not being met across the sites in operation on the days of the visits related to **the lack of:**

- student sign-in sheets
- student enrollment sheets
- evidence of active student engagement/student feedback
- student achievement goals

- lesson plans
- instructional materials
- an approved curriculum
- alignment of instructional content with State academic standards
- student progress reports, although not officially due until 2/1/07
- Parent Response Forms, with signatures of parent/student
- confidentiality agreements (FERPAs)
- Provider Agreement on-site and available for review
- original background checks and child abuse clearances for all tutors in the program

There are serious issues with sites having original criminal background checks and child abuse clearances for all of the tutors providing services to the children enrolled in the programs. **The following sites did not have appropriate background checks and clearances for all of their tutors:**

- Arline Institute – 8800 Jackson Street
- Avante Tutoring – 8012 Castor Avenue
- Club Z – Walnut Street Library
- Foundations – Pastorius School
- Foundations – 6100 Stenton Avenue
- Huntington Learning Center – 4514 City Line Avenue
- Stay on Top – 728 S. 56th Street
- Stay on Top – 58th and Chester Avenue
- Stay on Top – 17th and Catherine Streets
- Stay on Top – Bushrod
- Urban Links – 1926 Margaret Street

- Universal – Vare Middle School

In summary, the majority of the students enrolled in SES programs in the School District of Philadelphia were not in attendance and not receiving services on the days of the monitoring visits. In addition, the majority of the SES programs in operation on the days of the site visits were not fully compliant with State and District policies and regulations. If the intent of SES is to provide tutoring and other supplemental academic enrichment services to eligible students, that does not appear to be occurring to any great extent in Philadelphia.

Action Reading – 327 S. 13th Street

- The program was in operation on January 10; the monitors noted on Item 2 that there were 2 students present; however, the information provided by the monitors is inconsistent in the sense that their notes indicate only 1 SES student was present and the student was a senior in high school. In addition, the monitors in their notes suggest that 1 tutor was present. The monitors did indicate that 23 students are enrolled in the program [as compared with the 24 eligible children assigned to the site by the District] and that tutors are scheduled to meet with students twice a week for two hours. The PDE monitors indicated that 20 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- One of items (requirements) cited as N/A was Item 5, but there were no comments provided to determine whether the student was actively engaged or whether there was a lack of verbal/written feedback. Also, the lack of progress reports was noted, with the comment that they “will be completed by 2/1.”

Arline Institute – 242 S. 49th Street

- The program was **not in operation** on January 8; there were no students or tutors present at the site although there are 5 eligible children assigned to the site by the District. The monitors noted that the site was in deplorable condition with no desks or chairs and that the room was filthy and covered with graffiti.

Arline Institute – 3207 W. Diamond Street

- The program was **not in operation** on January 9; there were no students or tutors present at the site although there are 3 eligible children assigned to the site by the District.

Arline Institute – 285 E. Ashmead Street

- The program was in operation on January 8; the monitors noted that there were 6 students and 2 tutors present. The monitors noted that 6 students are enrolled in

the program [and there are 6 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students four times a week for two hours. The PDE monitors indicated that 19 of the 23 SES items (requirements) included on the monitoring form were being met at the site.

- The 4 items (requirements) cited as not being met [or N/A] related to the lack of progress reports, lack of student sign-in sheets, and the lack of a copy of the Provider Agreement on-site and available for review.

Arline Institute – 17th and Tioga Streets

- The program was in operation on January 9; the monitors noted that there were 11 students and 3 tutors present. The monitors noted that 11 students are enrolled in the program [as compared with the 12 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students four times a week for two hours. The PDE monitors indicated that 20 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 3 items (requirements) cited as not being met [or N/A] related to the lack of progress reports which the monitors indicated were “not due yet” and concerns about the program meeting health, safety [toilet not stable] and civil rights laws.

Arline Institute – 8800 Jackson Street

- The program was in operation on January 9; the monitors noted that there were 17 students and 4 tutors present. The monitors noted that 35 students are enrolled in the program [as compared with the 32 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students four times a week for two hours. The PDE monitors indicated that 18 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 5 items (requirements) cited as not being met [or N/A] related to the lack of progress reports which the monitors indicated were “not due until 2/1” and concerns about the program utilizing an approved curriculum, the lack of lesson plans, as well as the lack of a Provider Agreement on-site and available for review. **The program did not have original copies of background checks and clearances for child abuse for the tutors; only copies were on file.**

Arline Institute – 56th and Catherine Streets

- The program was in operation on January 10; the monitors noted that there were 4 students and 1 tutor present. The monitors noted that 9 students are enrolled in the program [and there are 9 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students four times a week for two hours. The PDE monitors indicated that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.

- The 2 items (requirements) cited as N/A related to the lack of progress reports which the monitors indicated were “not due yet.”

Avante Tutoring – 8012 Castor Avenue

- The program apparently was visited on both January 8 and January 9. The report dated January 8 was incomplete in many respects and only 3 items were checked as being met and 1 item was checked as being not met; the monitor did note **that the program lacked original background checks and clearances for child abuse for all tutors in the program.**
- On the report dated January 9 the monitors reported that “no session was in progress” but completed the instrument. Apparently, no students were present, even though 45 students are enrolled [as compared with the 44 eligible children assigned to the site by the District]. The student-to-teacher ratio is listed a 5:1, but it is not clear whether any tutors were present. The sessions are scheduled to take place 4 times per week for 1.5 hours. The PDE monitors indicated that 20 of the 23 SES items (requirements) included on the monitoring form were being met at the site. The 3 items (requirements) cited as not being met [or N/A] related to the lack of student feedback/active engagement and lack of student progress reports, which the monitors indicated were not due until 1/16.

Beloved St. John – 4541 N. Broad Street

- The program was in operation on January 8; the monitors noted that there were 6 students and 1 tutor present. The monitors noted that 6 students are enrolled in the program [as compared with the 44 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with students four times a week for two hours. The PDE monitors indicated that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 2 items (requirements) cited as not being met [or N/A] related to the lack of student progress reports.

Bey Management – 7200 N. 21st Street

- The program was in operation on January 10; the monitors noted that there were 7 students and 4 tutors present. The monitors noted that 18 students are enrolled in the program [as compared with the 9 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students three times a week for two hours. The PDE monitors indicated that 18 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 5 items (requirements) cited as not being met [or N/A] related to the lack of student sign-in sheets, the lack of Parent Response Forms, the lack of progress

reports which the monitors indicated were “not due until 2/1” as well as the lack of a Provider Agreement on-site and available for review.

Church of the Living God – 103 S. 57th Street

- The program was in operation on January 9; the monitors noted that there were 7 students and 1 tutor present. The monitors noted that 46 students are enrolled in the program [as compared with the 102 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with students twice a week for one hour. The PDE monitors indicated that 18 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 5 items (requirements) cited as not being met [or N/A] related to the lack of student progress reports, which the monitors indicated were not due until 2/1, questions about the payment agreements with the tutor, lack of completed FERPA's, and the lack of a Provider Agreement on-site and available for review.

Club Z – Bustleton Branch Library

- The program was **not in operation** on January 8; there were no students or tutors present at the site although there is 1 eligible child assigned to the site by the District.

Club Z – South Philadelphia Library

- The program was **not in operation** on January 8; there were no students or tutors present at the site although there are 4 eligible children assigned to the site by the District.

Club Z – 2228 Cottman Avenue

- The program was **not in operation** on January 8; there were no students or tutors present at the site; apparently, there was never a program at this site.

Club Z – 68 E. Chelton Avenue

- The program was **not in operation** on January 8 although there are 3 eligible children assigned to the site by the District; the tutor refused to stay and talk with the PDE monitors because he had to catch a bus.

Club Z – 2808 W. Lehigh Avenue

- The program was **not in operation** on January 8 although there are 4 eligible children assigned to the site by the District; apparently the tutor passed away in November.

Club Z – Lehigh Library

- The program was **not in operation** on January 9; there were no students or tutors present at the site although there are 3 eligible children assigned to the site by the District.

Club Z – Kensington Library

- The program was **not in operation** on March 3; there were no students or tutors present at the site although there are 5 eligible children assigned to the site by the District.

Club Z – Tacony Free Library

- The program was in operation on January 8; the monitors noted that there were 2 students and 1 tutor present. The monitors noted that 2 students are enrolled in the program [and there are 2 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with students twice a week for two hours. The PDE monitors indicated that 18 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 5 items (requirements) cited as not being met [or N/A] related to the lack of progress reports, lack of student enrollment sheets, questions about the payment agreement with the tutor, and the lack of a copy of the Provider Agreement on-site and available for review. The monitors also noted that the environment was very noisy and not conducive to effective learning.

Club Z – Cecil B. Moore Library

- The program was in operation on January 8; the monitors noted that there was 1 student and 1 tutor present. The monitors noted that 1 student is enrolled in the program [as compared with the 3 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the student twice a week for two hours. The PDE monitors indicated that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 2 items (requirements) cited as N/A related to the fact that a site coordinator was not present and that no Parent Response Form was available.

Club Z – 5501 N. 5th Street

- The program was in operation on January 8; the monitors noted that there was 1 student and 1 tutor present. The monitors noted that 3 students are enrolled in the program [and there are 3 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the students twice a week for two hours.

The PDE monitors indicated that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.

- The 2 items (requirements) cited as “not met” related to the lack of student progress reports.

Club Z – Walnut Street Library

- The program was in operation on January 8; the monitors noted that there were 2 students and 2 tutors present. The monitors noted that 19 students are enrolled in the program [as compared with the 4 eligible children assigned to the site by the District] and that tutors are scheduled to meet with students twice a week for 1.5 hours. The PDE monitors indicated that 17 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 6 items (requirements) cited as not being met [or N/A] related to the lack of progress reports, lack of an approved curriculum, lack of student achievement goals, lack of signed FERPAs, lack of a copy of the Provider Agreement on-site and available for review, and the **lack of original criminal background and child abuse checks and clearances for all tutors in the program.**

Club Z – Nicetown Library

- The program was in operation on January 9; the monitors noted that there was 1 student and 1 tutor present. The monitors noted that 2 students are enrolled in the program [as compared with the 4 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with students three times a week for 1.5 hours. The PDE monitors indicated that 13 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 10 items (requirements) cited as not being met [or N/A] related to the lack of progress reports, lack of an approved curriculum, lack of student achievement goals, lack of student assessment data, lack of student sign-in sheets, lack of FERPAs, concerns about the instructional materials, lack of Parent Response Forms, and lack of a copy of the Provider Agreement on-site and available for review.

Club Z – 5543 Haverford Avenue

- The program was in operation on January 10; the monitors noted that there was 1 student and 1 tutor present. The monitors noted that 2 students are enrolled in the program [as compared with the 6 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the students twice a week for two hours. The PDE monitors indicated that 15 of the 23 SES items (requirements) included on the monitoring form were being met at the site.

- The 8 items (requirements) cited as “not met” [or N/A] related to the lack of student sign-in sheets, lack of FERPAs, lack of student achievement goals, lack of Parent Response Forms, lack of student progress reports, and the lack of a Provider Agreement on-site and available for review.

Club Z – Ogontz Library

- The program was in operation on January 10; the monitors failed to note how many students were present but apparently 1 tutor was present. The monitors noted that 2 students are enrolled in the program and [as compared with the 5 eligible children assigned to the site by the District] that the tutor is scheduled to meet with the students twice a week for two hours. The PDE monitors indicated that 18 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 5 items (requirements) cited as “not met” [or N/A] related to the lack of an approved curriculum, lack of instructional materials, lack of student progress reports, and apparently the lack of a Provider Agreement on-site and available for review.

Club Z – Frankford Library

- The program was in operation on January 10; the monitors noted that there was 1 student and 1 tutor present. The monitors noted that 1 student is enrolled in the program [as compared with the 2 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the student twice a week for two hours. The PDE monitors indicated that 18 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 5 items (requirements) cited as “not met” [or N/A] related to the lack of student assessment data, lack of signed FERPAs, lack of student progress reports which “are not due yet” and apparently an issue with the pay range and agreement with the tutor.

Club Z – Paschalville Library

- The program was in operation on January 10; the monitors noted that there was 1 student and 1 tutor present. The monitors noted that 1 student is enrolled in the program [as compared with the 2 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the student twice a week for two hours. The PDE monitors indicated that 19 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 4 items (requirements) cited as “not met” [or N/A] related to the lack of student assessment data, lack of student progress reports which “are not due yet” and the lack of a Parent Response Form.

Club Z – Blackwell Branch Library

- The program was in operation on January 10; the monitors noted that there were 2 students and 1 tutor present. The monitors noted that 6 students are enrolled in the program [as compared with the 7 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the students twice a week for two hours. The PDE monitors indicated that 17 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 6 items (requirements) cited as “not met” [or N/A] related to the lack of student sign-in sheets, lack of FERPAs, lack of student achievement goals, lack of student progress reports which “are not due yet” and the lack of a Provider Agreement on-site and available for review.

Club Z – Cobbs Creek Branch Library

- The program was in operation on January 10; the monitors noted that there was 1 student and 1 tutor present. The monitors noted that 1 student is enrolled in the program [as compared with the 5 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the student twice a week for two hours. The PDE monitors indicated that 20 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 3 items (requirements) cited as “not met” [or N/A] related to the lack of student progress reports which “are not due until 2/1” and the lack of a Provider Agreement on-site and available for review.

Club Z – Lawncrest Library

- While the monitors indicated that the program was in operation on March 3, they also noted that there were 0 SES students present and 1 tutor present. The monitors noted that 2 students are enrolled in the program [as compared with the 2 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the students once a week on Saturdays for four hours. The PDE monitors indicated that 15 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 8 items (requirements) cited as “not met” [or N/A] related to the lack of student sign-in sheets, lack of feedback/active engagement (as no students were present), lack of FERPAs, lack of student achievement goals, lack of student progress reports, lack of qualified tutors, and the lack of a Provider Agreement on-site and available for review.

Foundations – Lewis Middle School

- The program was in operation on January 10; the monitors noted that there were 2 students and 1 tutor present. The monitors noted that 3 students are enrolled in the program [as compared with the 7 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the students twice a week for two hours. The PDE monitors indicated that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 2 items (requirements) cited as N/A related to the lack of student progress reports, which the monitors indicated were “not due until 2/1.”

Foundations – Pastorius School

- The program was in operation on January 10; the monitors noted that there were 9 students present but failed to note how many tutors were present. The monitors noted that 65 students are enrolled in the program [as compared with the 96 eligible children assigned to the site by the District] and that 12 tutors are employed by the program; the tutors are scheduled to meet with the students twice a week for two hours. The PDE monitors indicated that 18 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 5 items (requirements) cited as “not met” [or N/A] related to the lack of an approved curriculum, the consistency of the instructional content, and student progress reports, which the monitors indicated were “not due until 2/1.” Also, there were concerns raised about the **lack of original background checks and child abuse clearances for all tutors in the program.**

Foundations – 6100 Stenton Avenue (M.L. King School)

- The program was in operation on January 10; the monitors failed to note how many students were present but apparently 1 tutor was present. The monitors noted that 9 students are enrolled in the program [as compared with the 20 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with the students twice a week for two hours. The PDE monitors indicated that 20 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 3 items (requirements) cited as “not met” [or N/A] related to the lack of instructional materials and apparently some **concerns about the lack of original background checks and child abuse clearances for all the tutors in the program.**

Huntington Learning Center – 4514 City Line Avenue

- The program was in operation on January 8; the monitors noted that there were 3 students and 1 tutor present. The monitors noted that 45 students are enrolled in the program [as compared with the 49 eligible children assigned to the site by the

District] and that the tutor is scheduled to meet with students twice a week for 2 hours. The PDE monitors indicated that 19 of the 23 SES items (requirements) included on the monitoring form were being met at the site.

- The 4 items (requirements) cited as not being N/A related to the lack of progress reports and the alignment of the instructional activities as well as issues with the **lack of original criminal background checks and child abuse clearances**; the tutor did not have a current child abuse clearance but a copy of the criminal background check was printed for the monitors while they were at the site.

Institute for Economic Development – 42 W. Harvey Street

- The program was in operation on January 8; the monitors noted that there were 3 students and 2 tutors present. The monitors noted that 10 students are enrolled in the program [as compared with the 4 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students three times a week for two hours. The PDE monitors indicated that 22 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 1 item (requirement) cited as not being met related to the lack of a copy of the Provider Agreement on-site and available for review.

Institute for Economic Development – 46 Maplewood Mall

- The program was apparently in operation on January 10; however, the monitors failed to note how many students and tutors were present. The monitors noted that 4 students are enrolled in the program [as compared with the 7 eligible children assigned to the site by the District] and 1 tutor employed by the program; the tutor is scheduled to meet with the students twice a week for two hours. The PDE monitors indicated [in the form of notes rather than checking “met” or “not met” as their responses to some items] that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 2 items (requirements) cited as N/A related to the lack of student progress reports, which the monitors indicated were “not due until 2/1.”

Khepera Early Learning Academy – 5210 N. Broad Street

- The program was in operation on January 9; the monitors noted that there were 19 students and 2 tutors present. The monitors noted that 34 students are enrolled in the program [as compared with the 36 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students 6 times a week for two hours. The PDE monitors indicated that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.

- The 2 items (requirement) cited as N/A related to the lack of student progress reports, which the monitors indicated were “not due until 2/1”.

New Hope Revival Center – 1536 Wingohocking Street

- The program was **not in operation** on January 8; there were no students or tutors present at the site although there are 28 eligible children assigned to the site by the District; the monitors reported that there little evidence that the program had ever been in operation.

New Hope Revival Center – 5103 Baltimore Avenue

- The program was **not in operation** on January 9; there were no students or tutors present at the site although there are 17 eligible children assigned to the site by the District.

Overbrook Learning Center – 7708 City Line Avenue

- The program was in operation on January 9; the monitors noted that there were 4 students and 1 tutor present; there are 61 students enrolled in the program [as compared with the 65 eligible children assigned to the site by the District]. Tutoring sessions are scheduled 2 times a week for 1 hour. The PDE monitors indicated that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 2 items (requirements) cited as N/A related to the lack of student progress reports, which the monitors indicated were “not due until 2/1.”

Pee Wee Prep – 251 N. 56th Street

- The program was **not in operation** on March 3; there were no students or tutors present at the site although there are 19 eligible children assigned to the site by the District.

Prevea – Sayer Methodist Church

- The program was in operation on March 3; the monitors noted that there were 13 students and 5 tutors present. The monitors noted that 51 students are enrolled in the program [as compared with the 53 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students once a week on Saturdays for 4 hours. The PDE monitors indicated that all 23 of the SES items (requirements) included on the monitoring form were being met at the site.

Prevea – 57th and Washington

- The program was in operation on March 3; the monitor's notes suggest that there were students present (although how many is not known) and that 6 tutors were present. The monitors noted that 23 students are enrolled in the program [as compared with the 67 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students once a week on Saturdays for 4.5 hours. The PDE monitors indicated that all 23 of the SES items (requirements) included on the monitoring form were being met at the site.

Project Home – 1736 N. Judson Street

- The program was in operation on January 8; the monitors noted that there were 5 students and 1 tutor present. The monitors noted that 5 students are enrolled in the program [as compared with the 6 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with students four times a week for 1.5 hours. The PDE monitors indicated that 18 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 5 items (requirements) cited as not being met [or N/A] related to the lack of progress reports, lack of FERPAs, lack of Parent Response Forms, and the lack of a copy of the Provider Agreement on-site and available for review.

Salvation Army – 5501 Market Street

- The program was in operation on January 8; the monitors noted that there were 3 SES students and 1 tutor present. The monitors noted that 20 students are enrolled in the program and that the tutors are scheduled to meet with students twice a week for 1 hour. The PDE monitors indicated that 17 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 6 items (requirements) cited as not being met [or N/A] related to the lack of progress reports, lack of an approved curriculum, lack of student achievement goals, and the lack of certified, trained tutors at the site.

Salvation Army – 2601 N. 11th Brown Street

- The program was **not in operation** on January 9; there were no students or tutors present at the site.

Salvation Army – 1340 Brown Street

- The program was **not in operation** on January 10; there were no students or tutors present at the site.

Stay on Top – 4901 N. 10th Street

- The program was **not in operation** on January 8; there were no students or tutors present at the site.

Stay on Top – Frankford Library

- The program was **not in operation** on January 8; there were no students or tutors present at the site although there are 3 eligible children assigned to the site by the District. The librarian indicated that there has never been a tutoring program at the site.

Stay on Top – 4300 Germantown Avenue

- The program was **not in operation** on January 8; there were no students or tutors present at the site although there are 21 eligible children assigned to the site by the District.

Stay on Top – Durham Library

- The program was **not in operation** on January 10; there were no students or tutors present at the site.

Stay on Top – Greater Olney Library

- The program was **not in operation** on January 10; there were no students or tutors present at the site although there are 3 eligible children assigned to the site by the District.

Stay on Top – 1100 Oak Lane Avenue

- The program was **not in operation** on January 10; there were no students or tutors present at the site.

Stay on Top – 728 S. 56th Street

- The program was in operation on January 8; the monitors noted that there were 3 students and that they were being provided services by the site coordinator [both regular tutors were said to be absent on the day of the visit]. The monitors noted that 13 students are enrolled in the program [as compared with the 31 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students three times a week for 1.5 hours. The PDE monitors indicated that 20 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 3 items (requirements) cited as not being met [or N/A] related to the lack of student feedback, lack of certified, trained tutors, and **the lack of original**

criminal background and child abuse checks and clearances [and the inability of the tutor to produce an ID to verify copies of clearances].

Stay on Top – 8500 Pickering

- The program was in operation on January 10; the monitors noted that there were 4 students and 2 tutors present. The monitors noted that 8 students are enrolled in the program [as compared with the 12 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students three times a week for 2 hours. The PDE monitors indicated that 15 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 8 items (requirements) cited as not being met [or N/A] related to the lack of student assessments, lack of sign-in sheets, lack of student achievement goals, lack of progress reports [not due until 2/1], lack of Parent Response Forms, and the lack of a Provider Agreement on-site and available for review.

Stay on Top – 58th and Chester Avenue

- The program was in operation on January 9; the monitors noted that there was 1 student and 1 tutor present. The monitors noted that 21 students are enrolled in the program [as compared with the 15 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students three times a week for 2 hours. The PDE monitors indicated that 15 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 8 items (requirements) cited as not being met [or N/A] related to the lack of student assessments, lack of FERPAs, lack of student achievement goals, lack of instructional materials, lack of lesson plans and curriculum, lack of student progress reports [not due until 2/1], and **the lack of a FBI clearance for the site coordinator [and co-owner] who resides out-of-state**. The monitors also noted that the room was unbearably hot and very uncomfortable.

Stay on Top – 2401 N. 18th Street

- The program was in operation on January 9; the monitors noted that there were 5 students and 2 tutors present; there are 5 students enrolled in the program [as compared with the 8 eligible children assigned to the site by the District]. Tutoring sessions are scheduled 4 times a week for 2 hours in duration. The PDE monitors indicated that 20 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 3 items (requirements) cited as not being met [or N/A] related to the lack of student progress reports, which the monitors indicated were “not due at this time” and the fact that no one at the site knew whether or not parents were charged additional fees.

Stay on Top – 1333 Wagner Avenue

- The program was in operation on January 10; the monitors noted that there were 2 students and 1 tutor present; there are 6 students enrolled in the program [and there are 6 eligible children assigned to the site by the District]. Tutoring sessions are scheduled 4 times a week for 2 hours in duration. The PDE monitors indicated that 10 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 13 items (requirements) cited as not being met [or N/A] related to the lack of active student engagement/student feedback, concerns about the alignment of instructional content, lack of Parent Response Forms, lack of enrollment sheets, lack of FERPAs, lack of lesson plans, lack of an approved curriculum, lack of achievement goals, lack of instructional materials, lack of student progress reports, and the lack of a Provider Agreement on-site and available for review.

Stay on Top – 17th and Catherine Streets

- The program was in operation on January 10; the monitors noted that there were 3 students and 1 tutor present. The monitors noted that 10 students are enrolled in the program [as compared with the 8 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students four times a week for 2 hours. The PDE monitors indicated that 15 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 8 items (requirements) cited as not being met [or N/A] related to the lack of student feedback/active engagement, lack of approved curriculum, lack of student achievement goals, lack of instructional materials, alignment of curriculum and content, lack of student progress reports, and **the lack of original criminal background and child abuse checks and clearances for all tutors in the program.**

Stay on Top – Bushrod

- The program was in operation on January 10; the monitors failed to note how many students were present but apparently 1 tutor was present. The monitors noted that 4 students are enrolled in the program [and there are 4 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students three times a week for 1.5 hours. The PDE monitors indicated that 13 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 10 items (requirements) cited as not being met [or N/A] related to the lack of student feedback/active engagement, lack of student assessment data, lack of approved curriculum, lack of student achievement goals, lack of Parent Response

Forms, lack of instructional materials, alignment of curriculum and content, lack of student progress reports, lack of a Provider Agreement on-site and available for review, and **the lack of original criminal background and child abuse checks and clearances for all tutors in the program.**

Sunrise – 913 Pierce Street

- The program was in operation on January 8; the monitors noted that there were 2 students and 1 tutor present. The monitors noted that 4 students are enrolled in the program [as compared with the 12 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with students twice a week for 1.5 hours. The PDE monitors indicated that 19 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 4 items (requirements) cited as not being met [or N/A] related to the lack of progress reports, lack of an approved curriculum, and the alignment of instructional content.

Sylvan Learning Center – 6537 Roosevelt Blvd.

- The program was in operation on January 8; the monitors noted that there were 8 students and 5 tutors present. The monitors noted that 126 students are enrolled in the program [as compared with the 231 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students twice a week for 1 hour. The PDE monitors indicated that 20 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 3 items (requirements) cited as N/A related to the lack of student progress reports and that **one staff member requires an up to date child abuse clearance.**

Sylvan Learning Center – 601 Walnut Street

- The program was in operation on January 9; the monitors noted that there were 25 students and 5 tutors present. The monitors noted that 130 students are enrolled in the program [as compared with the 161 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students twice a week for 1 hour. The PDE monitors indicated that all 23 of the SES items (requirements) included on the monitoring form were being met at the site.

Urban Links – 12th and Lehigh Avenue

- The program was in operation on January 8; the monitors noted that there were 3 students and 1 tutor present. The monitors noted that 15 students are enrolled in the program [as compared with the 18 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with students four times a week

for 2 hours. The PDE monitors indicated that 19 of the 23 SES items (requirements) included on the monitoring form were being met at the site.

- The 4 items (requirements) cited as not being met [or N/A] related to the lack of progress reports, lack of FERPAs, and the lack of Parent Response Forms.

Urban Links – 1981 Woodstock Street

- The program was in operation on January 9; the monitors noted that there were 2 students and 1 tutor present. The monitors noted that 2 students are enrolled in the program [as compared with the 7 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with students four times a week for 2 hours. The PDE monitors indicated that 17 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 6 items (requirements) cited as not being met [or N/A] related to the lack of progress reports, lack of FERPAs, concerns about the curriculum being implemented as well as the instructional materials being utilized, and the lack of a Provider Agreement on-site and available for review. In addition, the monitors indicated that they did not observe an effective tutoring program and that, in fact, the math instruction being provided was incorrect.

Urban Links – Holy Trinity Church

- The program was in operation on January 9; the monitors noted that there were 5 students and 1 tutor present. The monitors noted that 7 students are enrolled in the program [as compared with the 11 eligible children assigned to the site by the District] and that the tutor is scheduled to meet with students four times a week for 2 hours. The PDE monitors indicated that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 2 items (requirements) cited as not being met [or N/A] related to the lack of FERPAs and the lack of Parent Response Forms.

Urban Links – 1926 Margaret Street

- The program was in operation on January 10; the monitors noted that there were 20 students and 6 tutors present. The monitors noted that 45 students are enrolled in the program [as compared with the 49 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students four times a week for 2 hours. The PDE monitors indicated that 15 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 8 items (requirements) cited as not being met [or N/A] related to the lack of student enrollment and sign-in sheets, lack of FERPAs, lack of student progress reports [not due until 2/1 noted by monitors], the lack of a Provider Agreement

on-site and available for review, and the **lack of original background checks and child abuse clearances for all tutors in the program.**

Urban Links – 1901 W. Girard

- The monitors indicated that the program was in operation on March 3; they also noted that there were about 25 SES students present and about 4 tutors present. The monitors noted that 53 students are enrolled in the program [as compared with the 60 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with the students once a week on Saturdays for four hours. The PDE monitors indicated that 21 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 2 items (requirements) cited as “not met” [or N/A] related to the lack of student achievement goals and lack of student progress reports.

Universal – 800 S. 15th Street

- Due to the fact that the form submitted by the PDE monitors was incomplete and inconsistent in terms of the responses provided by the monitors, it is unclear whether or not there was a program in operation at this site. The monitors did note “not a working program” and did not provide information about the number students and tutors or the sessions, but did check that all requirements were being met. For the summary report, this site was considered to be **not in operation** given the PDE monitors comment on the front page of the form.

Universal – Vare Middle School

- The program was in operation on January 10; the monitors noted that there were 19 students and 4 tutors present. The monitors noted that 31 students are enrolled in the program [as compared with the 34 eligible children assigned to the site by the District] and that the tutors are scheduled to meet with students twice a week for 2 hours. The PDE monitors indicated that 18 of the 23 SES items (requirements) included on the monitoring form were being met at the site.
- The 5 items (requirements) cited as not being met [or N/A] related to the lack of student enrollment sheets, lack of student progress reports, the lack of a Provider Agreement on-site and available for review, and the **lack of original background checks and child abuse clearances for all tutors in the program as well as an FBI clearance for the tutor who resides out-of-state.**